

Article 11
(Application and evidence for verification of a letter of invitation)

(1) An application to verify a letter of invitation shall be submitted to the organizational unit of the Service on a prescribed form.

(2) A physical entity providing a letter of invitation shall support its application for verification of a letter of invitation with:

- a) a filled and signed form of the letter of invitation,
- b) a copy of the ID card or passport of the entity sending the letter of invitation,
- c) an invited alien's copy of the travel document, not necessarily verified,
- d) evidence on provision of the alien's accommodation,
- e) evidence on possession of means of subsistence that are sufficient for both self-support and support of the invited person through:
 - 1) Certificate or attestation on regular monthly income or possession of cash,
 - 2) Other documents proving that the entity sending the invitation letter is in possession of means of subsistence,
- f) evidence on duly paid administrative taxes.

(3) A legal entity providing a letter of invitation shall support its application for verification of a letter of invitation with:

- a) a filled form of the letter of invitation that was signed and verified by an authorized person in the legal entity,
- b) an invited alien's copy of the travel document, not necessarily verified,
- c) a copy of the Decision on Entry to the Court Register of the legal entity that provides the letter of invitation with an accompanying document evidencing who is the person authorized to present it,
- d) evidence on solvency of the legal entity sending the letter of invitation,
- e) certificate from the tax administration on paid tax duties or a contract signed with the tax administration on the payment of outstanding liabilities in instalments,
- f) if payers of indirect taxes, evidence issued by the Indirect Taxation Authority on settled liabilities based on indirect taxes or a contract signed with the Indirect Taxation Authority on the payment of outstanding liabilities in instalments; if a legal entity is not subject to value added tax, it is obliged to deliver the appropriate Value-Added Tax (VAT) Exemption Certificate,
- g) evidence on duly paid administrative taxes.

(4) Certificates or attestations from Paragraph (3) Indents d), e), f) herein shall not be older than 90 days from the day of application, except when concerning agreements on the payment of liabilities in instalments.

(5) In the case a letter of invitation is verified for the purpose of issuance a long-term visa (Visa D), the issuer of the letter of invitation shall, in addition to evidence from Paragraph (2) herein, also submit evidence justifying the purpose of the alien's entry and stay in BiH.

(6) In the case a letter of invitation is verified for the purpose of issuance of a long-term visa (Visa D), an alien applying for residence in BiH on grounds of an issued work permit shall

support his/her application for the authorization of the letter of invitation with a copy of his/her work permit.

(7) A letter of invitation issued by the authorities referred to in Article 32 Paragraph (8) of the Law shall contain the following information on invited alien:

- a) Name and surname,
- b) Date and place of birth,
- c) Nationality,
- d) Passport number and its validity,
- e) Reasons for coming to Bosnia and Herzegovina, and
- f) Period of the alien's intended stay in Bosnia and Herzegovina.

(8) Application form for the verification of a letter of invitation and the application form for the verification of a group letter of invitation are integral parts of this Rulebook as **Form number 2** and **Form number 3**.

(9) The form of the letter of invitation issued by a domestic or foreign legal entity and the form of the letter of invitation issued either by a citizen of BiH or an alien are integral parts of this Rulebook as **Form number 4** and **Form number 5**.