

**Article 20**  
**(Visa extension)**

(1) Reasons for visa extension based on Article 36, Paragraph (1) of the Law include natural and other disasters, urgent medical help, unforeseen reasons concerning immediate family members (serious disease, death etc.), end of official or other business activities the visa was issued for, and other situations when this is required by humanitarian, professional and justifiable personal reasons or force majeure.

(2) The visa extension application shall be submitted in person or through a legal representative for an alien lacking legal capacity, in the premises of the organizational unit of the Service. The application shall be submitted on the prescribed form.

(3) The visa extension applicant shall be issued a certificate as evidence of the submitted application, which may not be used for crossing the state border. The alien may reside in Bosnia and Herzegovina until a decision is made based on the application. The certificate on the submitted visa extension application shall contain: name of the body issuing the certificate, number and date of the issuance of the certificate, the legal basis for the issuance of the certificate, the title "CERTIFICATE", a space for the name and surname of the applicant with all personal data and the reason for the visa extension application, a note that the certificate serves as evidence of the submitted application and that it may not be used for crossing the state border, a space for the signature of the authorized person and the stamp of the competent body.

(4) The following shall be submitted along with the visa extension application:

- a) a copy of the passport
- b) photo 35x45mm
- c) evidence of the reasons for visa extension (relevant medical, official or other documentation),
- d) evidence of provided accommodation,
- e) evidence of provided means of subsistence including return of the alien to the country of origin or to a third country,
- f) evidence of health insurance and
- g) evidence of the payment of the administrative fee.

(5) In the procedure for the visa extension application, the organisational unit of the Service shall carry out ex officio checks of the records of the Service including the operational and official records of the competent law enforcement agencies in Bosnia and Herzegovina. Based on this, an official note shall be made and operational checks in the field shall be carried out to determine the veracity of the applicant's statements, based on which a record shall be made.

(6) The visa extension application shall be denied if the application failed to be submitted in accordance with Article 37, Paragraph (1) Indents d) and e) of the Law or if the evidence from Paragraph (4) herein was not submitted with the application or if that evidences fails to justify the adequacy of the application.

(7) The visa extension application shall be rejected if it failed to be submitted in accordance with Article 36, Paragraph (2) of the Law and Paragraph (2) herein.

(8) The decision refusing, i.e. rejecting, the visa extension application, shall determine a deadline, not longer than three days from the day of the receipt of the decision of the visa extension application, by which the alien must leave the territory of Bosnia and Herzegovina.

(9) If the visa extension application is approved, the visa sticker shall be entered into the alien's passport in the manner prescribed in Article 17 of this Rulebook.

(10) The form of the visa extension application and the form of the certificate on the submitted visa extension application are constituent parts of this Rulebook, **Form number 7 and Form number 8.**